SAMPLE ASSIGNMENT

OSYS1200 – Introduction to Windows Administration

NSCC

Sample Student

W1234567

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# Introduction

The purpose of this document is to answer any questions asked in the assignment as well as a means to display your change management log and any attachments or screenshots as required.

# Question or Research Section

## Assignment questions

### Question 1. Here is the first question asked in the assignment.

This is where I would place the answer to the first question. I will make sure to answer in a full and complete sentence as professionalism is important.

### Question 2. Here is the second question asked in the assignment.

This is where I would place the answer to the second question. I will make sure to answer in a full and complete sentence as professionalism is important.

### Question 3. Here is the third question asked in the assignment.

This is where I would place the answer to the third question. I will make sure to answer in a full and complete sentence as professionalism is important.

### Question 4. Here is the forth question asked in the assignment.

This is where I would place the answer to the forth question. I will make sure to answer in a full and complete sentence as professionalism is important.

# Case Study

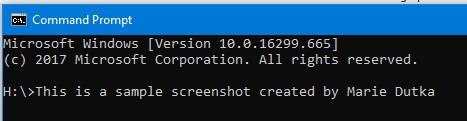
## Here is where I would answer the case study as assigned.

This is where I would place the answer to the case study. I will make sure to answer in a full and complete sentence as professionalism is important.

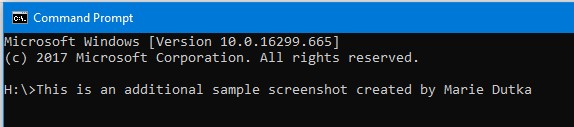
# Screenshots taken during the assignment

If the assignment requests screenshots this where I might place them.

## Screenshot of the sample



## Screenshot of sample two



# Script used in assignment

If the assignment requests scripts this where I might place them.

## Script Sample 1

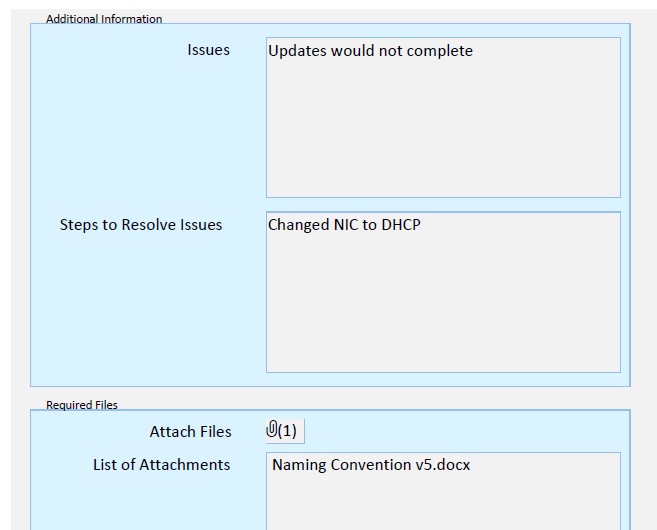
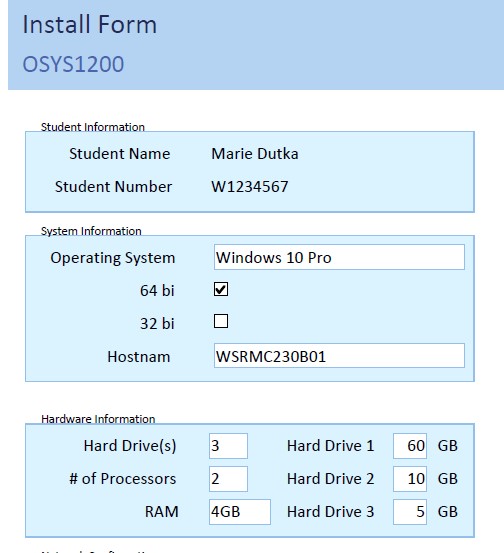
#Created On: Sept 17, 2018

#Author: Sample Student

Sample script to complete a specific task

As required by the assignment

# PDF of Change management



# Attachments in Change management

### Naming Convention (for full document, see original noted in citation)

*Introduction*

Included in this document is the information required for developing conventions and guidelines for Company Inc.

*Virtual Machines*

Virtual Machines will be named using the Course plus the suffix “\_**VM**” plus a two (2) digit sequence code.

Example:

OSYS1200\_VM01

OSYS1200 + \_Virtual Machine + first machine 01

*Workstations and Laptops*

Workstations will be named using the prefix “**WS**” for workstation or “**LT**” for laptop plus RM and room number plus a two (2) digit sequence code.

Example:

WSRM12101

Workstation + Room 121 + workstation 01

*Servers*

Servers will be named using a prefix for the “Server Role” plus RM and room number plus a two (2) digit sequence code.

*Server Roles* o FS = File Server o DB = Database Server o WB = Web Server o VSH = Virtual Server Host o DC = Domain Controller o ES = Email Server

Example:

FSRM12101

File Server + Room 121 + server 01

*Printers*

Printers will be named using the prefix “**PR**” for printer plus RM and room number plus printer model plus a two (2) digit sequence code.

Example:

PRRM112KyC250001

Printer + Room 112 + Kyocera Colour 2500 + printer 01

*Printer Shares*

Printer Shares will be named using the prefix “**PRS**” for printer share plus RM and room number plus a two (2) digit sequence code.

Example:

PRSRM11201

Printer Share + Room 112 + printer 01

*Usernames*

Usernames will be created with the “First Letter” of the employees first name and the “First twelve (12) letters” of the employees last name \*Add a two (2) digit sequence code if name already in use. Not to exceed 15 characters. Example:

BSmythe

Bruce + Smythe

# Works Cited

Dutka, M. (2018, 09 17). Naming convention. *Naming convention*. Halifax, NS, Canada: Marie Dutka.

Retrieved from S:\IN Faculty\_Student\Marie Dutka\Course Resources

NSCC. (2018, 09 17). *NSCC Brightspace*. Retrieved from NSCC Online Learning: https://nscconline.desire2learn.com/d2l/home